



TOWN OF GRAFTON
GRAFTON MEMORIAL MUNICIPAL CENTER
30 PROVIDENCE ROAD
GRAFTON, MASSACHUSETTS 01519
www.grafton-ma.gov

Grafton Town House Oversight Committee

MINUTES
REGULAR MEETING
Conference Room B, Municipal Center
June 8, 2015
7:00 pm

RECEIVED TOWN CLERK
GRAFTON, MA
2015 AUG 5 PM 3 46
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Attendees: John Marro, John Morgan, Brook Padgett, Paul Scarlett, Dave Therrien, Bill Yeomans

1. **Call to Order** – Mr. Padgett called the meeting to order at 7:05 PM.
2. **Committee Business**
 - ♦ Acceptance of the minutes from the following meeting:
 - April 13, 2015 – Mr. Yeomans motioned to accept the minutes as submitted, Mr. Morgan seconded, there was no discussion and the motion passed unanimously.
3. **Old Business**
 - ♦ Town House Preservation Project
 - Construction Update – Mr. Therrien discussed impacts to the Grafton Historical Society, which include a need to close their operations for the summer following a tour of the museum by Grafton students on 6/23.
 - Center Railing at Entrance - Railing has been repaired by Brian Turcotte. Mr. Marro questioned though why this work was being billed back to the tenants as a common maintenance expense rather than taken out of the revolving fund as a general maintenance expense. Mr. Padgett said he would take it up with Mr. McNerney and get back to the committee.
 - MAAB Status – We are awaiting approval of a request submitted by Mr. McNerney for a time variance to allow for an extension on completion of the comprehensive accessibility and assembly improvements to July 30, 2016 (currently work was to have been done for June 30, 2015). Initial feedback from the executive director, Thomas Hopkins, was favorable.
 - Mr. Marro questioned whether FIOS would be impacted with the upcoming power shut down. Mr. Yeomans and Mr. Scarlett advised they would get an answer to this at the next construction meeting.

- ♦ Mary Ann Nolan's Resignation - Officially accepted by the BOS in May. There is currently an opening for an ATA delegate to join the committee. Mr. Scarlett will be discussing with the ATA Board.

4. New Business

- ♦ Completion Phase – Mr. Scarlett advised that ATA has been working with a fundraising consultant toward an official launch to the final phase of the capital campaign, which is being called the Completion Project. A two-year \$25K grant for this project phase was recently awarded. This grant, along with a small sum of CPC funding earmarked for the architectural work, provided the funds needed to contract with both this fundraising consultant and Dixon Salo Architects. Mr. Scarlett also advised that a campaign chair is expected to be announced in the near future.

5. Adjournment – Mr. Yeomans motioned to adjourn at 7:40, Mr. Morgan seconded and the vote passed unanimously.